

19<sup>th</sup> November 2015

Dear Parent/Guardian,

**SNOW PROTOCOL**

I thought it best to write and confirm the arrangements for school closure in the event of snow.

It is my intention to keep the school open for as long as practically possible. However I do have to consider the Health & Safety of the students and staff.

In the event of heavy snow and the decision being made to close the school, you would find confirmation in the following places:

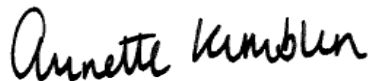
- a) School website and twitter account
- b) Announced on Radio WM, Heart or Free Radio

This decision is anticipated to be made by 7.00am on the morning of the snow so please check for information from this time.

If you still feel your child's journey to school would be too dangerous then please report their absence by selecting the 'report an absence option' when calling the school.

Thank you for your understanding in this matter.

Yours sincerely, .



Mrs A Kimblin  
Headteacher