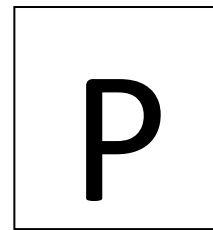




# Homework Policy



## Aim

- Use high quality homework to consolidate student learning from the classroom whilst developing good habits in working independently. Furthermore, our homework will aim to:
  - develop research and study skills
  - promote individual responsibility for learning
  - provide evidence of learning from the classroom lessons

## Rationale

- We believe that the setting and enforcement of appropriate homework, including the importance of its marking and feedback, is essential if students are to make outstanding progress
- All students at Light Hall have an entitlement to homework, including those with educational disadvantage, that is set according to the published timetable and guidelines that supports the learning process. It is defined as work that is set outside of the normal day-to-day curriculum
- Homework is not an optional extra, but an essential part of a good education, the focus of which is to promote good independent learning habits and support consolidation of knowledge and skills required to improve student progress
- We will make full use of digital platforms when, and where, appropriate. The use of which will provide immediate feedback in order to promote engagement, completion rates and provide teachers with an assessment of learning
- Parent and student support for the policy is emphasised in the home-school agreement and in meetings with parents, especially at induction and open evenings. Students and parents must accept the importance we attach to the full compliance of homework when deciding to make the choice to attend our school.
- Subject staff are fully supported in the application of this policy by relevant staff including subject leaders, the pastoral team and the Senior Leadership Team.

## Procedures

- Homework must be a meaningful activity that aims to meet one of three principles laid out above. It is the class teachers responsibility to set, manage and ensure completion and standard of homework produced by their students
- Teachers will maintain a record of homework completion for each of their teaching groups in ClassCharts (and/or other format if necessary)
- Pastoral Managers will regularly track students on ClassCharts and select students who are repeatedly not completing homework for after school support sessions accordingly

## Key stage 3

|              |   |   |                              |  |
|--------------|---|---|------------------------------|--|
| VERSION<br>1 | TO BE APPROVED BY<br>FULL GOVERNING<br>BODY ON: July 2023 | POLICY RENEWAL<br>REQUIRED:<br>ANNUALLY | REVIEW DATE<br><br>July 2024 | SIGNED:<br><br>.....<br>CHAIR OF GOVERNORS |
|--------------|---|---|------------------------------|--|



## Homework Policy

- Homework will consist of alternating knowledge mat learning tasks that lead to a low stakes test once per fortnight and a physical piece of work (which can be from a virtual online platform if appropriate). Both will be marked in some way to support completion rates
- Teaching staff must follow the school homework timetable and record all setting of homework on ClassCharts
- Each piece of subject homework should equate to approximately 20 minutes work. This will involve any of the following: consolidate and apply new knowledge, review and memorise key substantive knowledge
- Prior to mid-year and end of year exams, homework tasks will focus on revision. There should be something physical produced to evidence and support this work. The bespoke teaching of revision skills is delivered in tutor time and through assemblies as part of our Light Hall Habits curriculum
- Knowledge mat learning homework results are recorded in SIMS registers and marked out of 10
- All subjects will set homework in key stage 3, with the exception of PE and drama

### **Key Stage 4**

- Homework will follow the published timetable, consisting of a blend of virtual online homework and/or physical piece of work. It is the professional judgement of the teacher as to what type of homework is set. In all cases it should benefit student learning
- Teaching staff must follow the school homework timetable and record all homework on ClassCharts
- Each piece of subject homework should equate to approximately 30 minutes work. This will involve any of the following: consolidate and apply new knowledge, review and memorise key substantive knowledge, complete past-paper GCSE practice questions
- Prior to mid-year and end of year exams, homework tasks will focus on revision. There should be something physical produced to support this work. The bespoke teaching of revision skills is delivered in tutor time and through assemblies
- All subjects will set homework in key stage 4, with the exception of core PE

### **Non-completion/Poor quality of homework (Please refer to Section 10.16 of the school behaviour policy)**

- Non-completion/poor quality of homework is sanctioned accordingly by the subject teacher using the school behaviour system (**Behaviour policy 10.16**) if there are no mitigating factors such as a note/email from parent/carer
- If/when a student fails to submit their homework on time it will result in a detention with the class teacher and recorded on ClassCharts (as a result a behaviour point is issued). However, to support the completion of work/raise the standard of work, another opportunity will be given to the student to submit it within a reasonable period. The teacher should contact home to gain parental support (often this will get the work done)

|              |   |   |                              |  |
|--------------|---|---|------------------------------|--|
| VERSION<br>1 | TO BE APPROVED BY<br>FULL GOVERNING<br>BODY ON: July 2023 | POLICY RENEWAL<br>REQUIRED:<br>ANNUALLY | REVIEW DATE<br><br>July 2024 | SIGNED:<br><br>.....<br>CHAIR OF GOVERNORS |
|--------------|---|---|------------------------------|--|



## Homework Policy

- If the student then subsequently submits their homework/produces better quality for their ability within the new given period, the teacher must delete the detention (N.B. the behaviour point will remain for tracking purposes)
- If a student fails to submit the homework/produce better quality a second time, they will attend the detention as scheduled with their class teacher. Failure to attend detentions when a student is present in school will lead to further consequences and sanctions **(Behaviour policy 10.20)**
- Teachers must still endeavour to get the students to complete the missing homework/improve the quality by offering intervention.
- Teachers will use their professional judgement when deciding on the quality of work produced by each individual student taking into consideration their ability level
- If a student does not attend a detention (and they are present in school), this is uplifted to a detention with their Progress and Development Leader. Missed Progress & Development Leader detentions can lead to a day of internal suspension **(Behaviour policy 10.21)**. Detentions can only be uplifted if all opportunities to resolve the situation, in line with school policy, have been taken
- Please note if a detention is missed due to absence, then this would be completed on the first day back in school **(Behaviour policy 10.21)**

### It is the responsibility of the student to:

- Listen to homework instructions in class, asking relevant questions if there is something that is not fully understood
- Use the ClassCharts platform daily to check and access homework tasks
- Ensure that homework is completed to the best of their ability and handed in on time to meet the deadlines set
- Where appropriate, ensure that they indicate which pieces of work are homework tasks in their books with a (h/w) notation next to the title
- Use their homework timetable to help them manage their time
- Inform their subject teacher of any difficulties they may be experiencing with the completion of homework before the deadline
- As a minimum, use the full expected completion time to produce their best work. If set homework is completed earlier than the stated time, use the remaining time to recap key learning from their exercise books (where appropriate)

### It is the responsibility of the parent to:

- Access the ClassCharts platform regularly to support their child with the completion of homework whilst ensuring that notifications are turned on in order to keep up to date with information sent about homework by teachers
- To inform the pastoral team in a timely fashion about the barriers their child may be facing regarding the completion of homework.

|              |   |   |                              |  |
|--------------|---|---|------------------------------|--|
| VERSION<br>1 | TO BE APPROVED BY<br>FULL GOVERNING<br>BODY ON: July 2023 | POLICY RENEWAL<br>REQUIRED:<br>ANNUALLY | REVIEW DATE<br><br>July 2024 | SIGNED:<br><br>.....<br>CHAIR OF GOVERNORS |
|--------------|---|---|------------------------------|--|



## Homework Policy

- Uphold the school homework policy by supporting the school in applying the relevant sanctions when homework has not been completed or is deemed to be of a poor quality.

### It is the responsibility of teachers to:

- Set work that is stimulating, challenging and linked to prior learning in class
- Log all homework tasks on ClassCharts with enough detail to support completion and keep a registration of task completion after the deadline date
- Carefully plan (to meet the needs of all learners) work in line with their subject's long/medium term plans. It is not an "add-on" but complements the current learning from the classroom
- Ensure all completed homework tasks have appropriate feedback provided. This will take varied forms, for example (but not exhaustive) feedback may be via teacher marking, self/peer assessment or from virtual platforms. This will be different in different subjects, and across different homework tasks
- Use 'Knowledge Mats' across all subjects in key stage 3 at appropriate times to support the acquisition and long term memory retention of key substantial knowledge
- Follow the school policies to support completion of/produce good quality homework **(Behaviour policy 10.16)**

### Support provided for students:

- Students are able to access IT facilities and the Learning Resource Centre outside of normal lesson time to support with homework completion
- Homework is clearly defined in terms of task and time. Allowances should be made for students with additional needs to ensure that they can complete the work.
- Homework club in each year group is offered by the relevant PDL and Pastoral manager

### Monitoring

- Subject teachers will monitor the completion and standard of homework taking appropriate action as required and following the policy at all times
- Teachers will maintain a record of homework completion for each of their teaching groups in ClassCharts (and other format if necessary)
- Evidence from homework records will help support reporting judgments at calendared times
- Subject leaders regularly monitor the quality and quantity of homework being set by the subject teams.
- Homework completion, across all subjects, will be monitored by members of the pastoral team selecting students accordingly for homework support sessions after school
- The effectiveness of the policy is evaluated annually by the senior leadership team

|              |   |   |                              |  |
|--------------|---|---|------------------------------|--|
| VERSION<br>1 | TO BE APPROVED BY<br>FULL GOVERNING<br>BODY ON: July 2023 | POLICY RENEWAL<br>REQUIRED:<br>ANNUALLY | REVIEW DATE<br><br>July 2024 | SIGNED:<br><br>.....<br>CHAIR OF GOVERNORS |
|--------------|---|---|------------------------------|--|