16th July 2020

Dear Parents and Carers



I hope this letter finds you and your family safe and well.

I am delighted to be able to inform you that the Governing body has scrutinised and authorised our risk assessments and plans for our full re-opening in September.

Having promised not to send you a barrage of information I am afraid I am doing just that! Attached is a handbook for September, which I hope, will provide you with all the information and reassurance that you need to be able to send your child back to school. The staff and I, can't wait to see all our Light Hall children again. As always, if you have any questions or queries, please do contact office@lighthall.co.uk.

The arrangements for the very start of term are as follows:

Wednesday 2nd September (Year 7 only)

Year 7 students should go straight to Churchill Hall at 8.45am. We do ask that parents and carers do not gather on the school site. Year 7 will be dismissed at 2.55pm for the month of September.

Year Group	Arrival Time	Departure Time
	(3 rd September only)	(September only)
7	8.45am	2.55pm
8	9.00am	2.55pm
9	9.30am	3.00pm
10	10.00am	3.00pm
11	11.30am	3.00pm

Thursday 3rd September

We are staggering start times on the first day as we have many health and safety procedures to go through with the students. Please ensure that your child is not on site before their allocated time. All students will be met on the front field in their allocated waiting zone.

Friday 4th September

All students should arrive at 8.40am and go to their allocated waiting zone.

For the month of September, in the first instance, year 7 and 8 will be dismissed at 2.55pm and years 9, 10 and 11 at 3.00pm. This will enable us to ensure a safe exit from school.

This first week of term, students will be working with their house tutors, on a variety of activities, which we have planned to assist their reintegration back into school and routine, and to support their mental health and wellbeing. Their academic timetable will begin on Monday 7th September. Students will, however, be receiving all of their exercise books in these first days of term and will therefore need to bring their school bags with them. They will not need to wear PE kit in the first week of term. Please note that students will not be able to access a locker during these temporary arrangements. They will need to ensure that they have the correct equipment with them every day.



Thank you for your continued support, understanding and patience as we move into the next phase of recovery.

Yours sincerely

Annette Kamplin

Mrs A Kimblin Headteacher