

26<sup>th</sup> August 2020



Dear Parents and Carers

I hope this letter finds you and your family safe and well. We are very much looking forward to re-opening Light Hall to all our students next week. Staff teams have been working very hard over the summer period to ensure that the site is ready to accommodate all our students in the zones in their allocated zones.

I have attached again the handbook for September, which I hope, will provide you with all the information and reassurance that you need to be able to send your child back to school. Here is a reminder of the arrangements for the very start of term as follows:

Wednesday 2<sup>nd</sup> September (Year 7 only)

Year 7 students should go straight to Churchill Hall at 8.45am. We do ask that parents and carers do not gather on the school site. Year 7 will be dismissed at 2.55pm for the month of September.

Thursday 3<sup>rd</sup> September

Year Group	Arrival Time (3 <sup>rd</sup> September only)	Departure Time (September only)
7	8.45am	2.55pm
8	9.00am	2.55pm
9	9.30am	3.00pm
10	10.00am	3.00pm
11	11.30am	3.00pm

We are staggering start times on the first day as we have many health and safety procedures to go through with the students. Please ensure that your child is not on site before their allocated time. All students will be met on the front field in their allocated waiting zone.

Friday 4<sup>th</sup> September

All students should arrive at 8.40am and go to their allocated waiting zone.

For the month of September, in the first instance, year 7 and 8 will be dismissed at 2.55pm and years 9, 10 and 11 at 3.00pm. This will enable us to ensure a safe exit from school.

This first week of term, students will be working with their house tutors, on a variety of activities, which we have planned to assist their reintegration back into school and routine, and to support their mental health and wellbeing. Their academic timetable will begin on Monday 7<sup>th</sup> September. Students will, however, be receiving all of their exercise books in these first days of term and will therefore need to bring their school bags with them. They will not need to wear PE kit in the first week of term. Please note that students will not be able to access a locker during these temporary arrangements. They will need to ensure that they have the correct equipment with them every day.

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Students will be spending more time outside in the initial few weeks of term. Please ensure that they have a coat as the temperatures start to drop and the rainy weather descends.

### Catering

Catering provision will be available at second break only. You may wish to provide your child with a healthy snack for first break.

Students will no longer be using “thumb prints” to purchase food. All students will be issued with a “cashless swipe card” on the first day of school, to enable them to purchase food. These will be credited, by yourselves, in the normal way. These cards will be swiped at the time, if your child purchases any food, but significantly reduces any touch points in school.

### Masks

We want all our students and staff to feel safe in school. Students may wear a mask when moving around their zone, if they wish to.

### Buses

National Express have confirmed they will be running the 863 service. Details of the timetables and useful information from TFWM can be found on the website. <https://www.lighthall.co.uk/863-bus-service/>

The staff and I, can't wait to see all our Light Hall children again. As always, if you have any questions or queries, please do contact [office@lighthall.co.uk](mailto:office@lighthall.co.uk) or check our website which is being continually updated. [www.lighthall.co.uk](http://www.lighthall.co.uk) The school office will be open from Tuesday 1<sup>st</sup> September for any telephone queries. We must stress that we are unable to welcome parents/carers onto site at the moment.

Thank you for your continued support, understanding and patience as we move into the next phase of recovery.

My best wishes for the bank holiday weekend.

Yours sincerely

Mrs A Kimblin  
Headteacher