



Light Hall School
The best from everyone, all of the time.

Provider Access Policy

Policy Reference: LHS/PAP/01

Policy Ownership:

Committee Board	FTB
School Department	School
Post Holder	Kimberley Mohomed

Disclosable Under Freedom of Information Act 2000	Yes / No
Published on the Website	Yes / No

Linked Documents:

Policy Renewal:

Date Implemented	July 2024
Planned Review	Annually
Review Date	July 2025



Provider Access Policy

1. Rationale

- 1.1. This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.
- 1.2. All pupils in years 8-13 are entitled:
 - 1.2.1. To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
 - 1.2.2. To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
 - 1.2.3. To understand how to make applications for the full range of academic and technical courses.
- 1.3. For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9), two encounters for pupils during the 'second key phase' (year 10 to 11), and two encounters for pupils during the 'third key phase' (year 12 or 13) that are mandatory for the school to put on but optional for pupils to attend.
- 1.4. These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:
 - 1.4.1. Share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers;
 - 1.4.2. Explain what career routes those options could lead to;
 - 1.4.3. Provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
 - 1.4.4. Answer questions from pupils
- 1.5. Meaningful provider encounters are defined as one meeting/session between pupils and one provider. Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

2. Procedures

- 2.1. Management of provider access requests:
 - 2.1.1. A provider wishing to request access should contact Kimberley Mohomed, Senior Assistant Headteacher and Careers Leader on 0121 744 3835 or via email on kmohomed@lighthall.co.uk
 - 2.1.2. The school offers the four provider encounters required by law of technical and apprenticeship providers, and intends to offer the further two encounters for students as they move into years 12 and 13. Please see the Life Ready Careers Plan on our website.
 - 2.1.3. We offer a number of additional events, integrated into the school careers programme, which will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers. Please speak to our Careers Leader to



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identify the most suitable opportunity for you, or look at our Life Ready Careers Plan, available on our website.

- 2.1.4. The school will make suitable rooms/halls available for discussions between the provider and students, as appropriate to the activity. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.
- 2.1.5. Providers are welcome to leave a copy of their prospectus or other relevant course literature at the school's reception, which can in turn be made available to students.

3 Review Details

Annually by the leadership team and trustees.