



## Provider Access Policy

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### 1. Rationale

- 1.1 This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.
- 1.2 All pupils in years 8-11 are entitled:
  - 1.2.1 To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
  - 1.2.2 To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
  - 1.2.3 To understand how to make applications for the full range of academic and technical courses.

### 2. Procedures

- 2.1 Management of provider access requests:
  - 2.1.1 A provider wishing to request access should contact Kimberley Mohamed, Senior Assistant Headteacher and Careers Leader on 0121 744 3835 or via email on [kmohomed@lighthall.co.uk](mailto:kmohomed@lighthall.co.uk)
  - 2.1.2 A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers. Please speak to our Careers Leader to identify the most suitable opportunity for you, or look at our Life Ready Careers Plan, available on our website.
  - 2.1.3 The school will make suitable rooms/halls available for discussions between the provider and students, as appropriate to the activity. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.
  - 2.1.4 Providers are welcome to leave a copy of their prospectus or other relevant course literature at the school's reception, which can in turn be made available to students.

### 3 Review details

Annually by the leadership group and governors

VERSION 1	TO BE APPROVED BY FULL GOVERNING BODY ON: June 2020	POLICY RENEWAL REQUIRED:  ANNUALLY	REVIEW DATE  June 2021	SIGNED:  ..... CHAIR OF GOVERNORS
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