



# LIGHT HALL ADMISSIONS

Light Hall School  
Hathaway Road  
Shirley  
Solihull  
B90 2PZ

## Admission arrangements 2024-2025

Applications for school admission will be managed by Solihull Council in accordance with the Local Authority's coordinated scheme for admission.

The school's admission number for year 7 is 190. Where the number of applications is lower than the school's admission number, all applicants will be admitted. If there are more applications than places available then all applications will be given a priority from the oversubscription criteria and places will be offered in priority order.

### Oversubscription criteria

- Priority 1** (a) Looked after children and all previously looked after children, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.  
(b) Children whose exceptional circumstances can only be met at this school
- Priority 2** Children who normally live in the school's catchment area
- Priority 3** Children who have an older brother or sister at the school at the same time
- Priority 4** Children of staff at the school (see note 4)
- Priority 5** Children who attend one of our main contributory schools (see note 5)
- Priority 6** Children living closest to the school, measured in a straight line from the child's home

### Notes:

1. Children with an education, health and care plan that names Light Hall School will be offered a place first. This will reduce the number of places available.
2. Applications with exceptional social or medical reasons must be supported by independent professional evidence. The Council's Cabinet Member Advisory Group for Admissions will consider applications and evidence and make recommendations to Cabinet Member, who will grant priority 1b to applications with exceptional social or medical reasons.
3. The catchment area can be seen on the Council's website: [www.solihull.gov.uk/onlinemaps](http://www.solihull.gov.uk/onlinemaps).



# LIGHT HALL ADMISSIONS

4. Under priority group 4 a member "of staff" can be either:
  - (a) a member of staff who has been employed at the school for two or more years at the time at which the application for admission to the school is made, or
  - (b) a member of staff who is recruited to fill a vacant post for which there is a demonstrable skill shortage.
5. Our primary feeder schools are:-
  - Haslucks Green Junior School
  - Mill Lodge Primary School
  - Peterbrook Primary School
  - Shirley Heath Junior School
6. If a priority group has more applicants than places available priority will first be given to those with a brother or sister attending followed by those living nearest the school (measured in a straight line from home to school).
7. The home address is the place where the child is permanently resident with his or her parents. If care is shared between two parents, you will need to provide a copy of the court order defining the arrangement to the council. In the absence of a court order, the council will use the address of the parent who is in receipt of the child benefit. You will need to send a copy of your child benefit award for the last two years. If the child moves into the home of a friend or relative during the process or the change of address appears to be a deliberate device to improve the child's priority, the address will not be used.
8. The places that are offered are provisional offers and are dependent upon the circumstances of the application remaining unchanged at the date of admission to the school. It is important that parents provide the school or Solihull Council with any information relating to changes in circumstances, such as a change of address, as soon as they occur. Offers based on fraudulent, incorrect or misleading information will be withdrawn if the child is no longer entitled to the place because there are children on the waiting list with a higher priority. In these circumstances the place will be withdrawn after the child has started the school, in line with the Admissions Code.
9. A brother or sister must live at the same address and could be:
  - A brother or sister sharing the same parents;
  - a half-brother or half-sister, where two children share one parent; a stepbrother or stepsister, where two children are related by a parent's marriage or civil partnership (a formal arrangement that gives same-sex couples the same legal status as married couples);
  - the separate children of a couple who live together; or
  - an adopted or fostered brother or sister.
10. In any priority, if two or more applicants have the same distance but only one place can be offered, a computerised random allocation system will be used to decide which applicant has the highest priority. The applicant with the lowest random number will have the highest priority.
11. Distances are measured by the Local Authority's computerised admissions system. The admissions system uses six-figure grid references provided by the Local Land and Property Gazetteer (LLPG). The grid references provide a unique point on each property.
12. Waiting lists are produced in strict order of priority, against the over-subscription criteria and are managed by Solihull Council. Parents must phone the council every half term to keep their child's name on the list.
13. Applications received after the closing date are late and will not be processed until after the published offer day. Late applications will be considered when places are allocated from the waiting list.



## LIGHT HALL ADMISSIONS

14. If possible places will be offered at the same school to twins, triplets and children from other multiples births. If only one place can be offered the parent will choose which child should have the place.
15. Applications for a school place at any time other than the normal time for admission (in-year admission) should be made to Solihull Council. If there is a vacancy in the relevant year group a place will be offered. If the year group is full the application will be given a priority and put on the waiting list.
16. The Governing Body recognises its duty to comply with the Local Authority Fair Access Protocol to provide fair access to school for pupils who need a school place because they have missed, or are at risk of missing, education.
17. Parents who wish to appeal against the decision of the Governors to refuse their child a place in the school can request an appeal form from Solihull Council. Appeals will be heard by an independent panel.



# LIGHT HALL SIXTH FORM ADMISSIONS

## Age of Students

Students enter the Sixth form in Year 12 in the September after they reach the age of 16 and leave at the end of Year 13 on completion of their programme of study.

## Number of Students

The capacity admission number of Light Hall's Sixth form is 200, or 100 students per year. We welcome applications from both Light Hall students and external applicants. We will reserve at least 10 places for external applications, subject to these meeting our entry requirements. If there are fewer internal students than advertised, additional external applications will be accepted up to our overall capacity.

## Date of Application

Applications will be accepted up to the end of January of the year of admission. Applications are to be made via the Light Hall website, completing the online application form.

## Admission Requirement

The admission requirement for Year 11 Light Hall students and external students will be the same.

These are:

All Students are required to have the following minimum grades in addition to the subject specific grades below:

- Grade 4 in both GCSE English Language and Literature
- Grade 4 in GCSE Maths
- 5 GCSE grade 4s, across at least 4 different subjects.
- 

A Level Subject	Suggested Entry Requirement at GCSE
Art & Design	6 in Art, 5 in English
Biology	6 in Combined Science or 6 in Triple Award Biology & 6 in Maths
Business Studies	6 in English & Mathematics. 6 in Business if studied at GCSE
Chemistry	6 in Combined Science or 6 in Triple Award Chemistry & 6 in Maths
Computer Science	6 in Mathematics and 6 in Computer Science
English Language	6 in English Language and English Literature
English Literature	6 in English Language & English Literature
French	6 in French
Further Maths	8 in Mathematics
Geography	6 in Geography if studied at GCSE & 5 in English & Mathematics
German	6 in German
History	6 in History if studied at GCSE & 6 in English
Mathematics	7 in Mathematics
Physics	6 in Combined Science or 6 in Triple Award Physics & 6 in Mathematics
Psychology	6 in English & 5 in Mathematics
Philosophy and Ethics	6 in RE & 6 in English
Sociology	6 in English
Spanish	6 in Spanish
Technology (Design)	6 in Design Technology



# LIGHT HALL SIXTH FORM ADMISSIONS

## **Offers of places to join the Sixth Form**

Light Hall School Year 11 students who submit an application by the published deadline will be offered a conditional place in the Sixth Form, subject to them meeting the entrance requirements including evidence of student's commitment to advanced study and the Light Hall core values. This will be ascertained from school reports and attendance certificates.

External applicants who submit an application by the published deadline will be offered a conditional offer of a place in the Sixth Form, subject to them meeting the entrance requirements. All students will be asked to attend an interview meeting to discuss their application options and courses. It should be noted that this is an offer of a place and not a specific course of study. Light Hall School reserves the right to withdraw courses that are undersubscribed and similarly to limit numbers of students on courses that are oversubscribed.

## **Late Applicants**

Applications received after the published deadline will be dated and considered in date order if places are still available. This will be done once all on time applicants have enrolled (usually on the day following GCSE results day), unless there are exceptional circumstances.

## **Course changes**

Changes to courses following GCSE results can only be made on the day after GCSE results day and providing there are spaces available.

## **Acceptance of places**

Acceptance of places by applicants takes place on GCSE results day. Arrangements will be published on the Sixth Form area of the Light Hall website

External students must attend in person to accept their place, bringing evidence of their GCSE results. Where external students have not accepted their place by the end of the enrolment day, that place will assumed to have been declined.

## **Oversubscription criteria for the Sixth Form**

Where external applications exceed the number of places available for external students (i.e. the admission number), and after students with an Education, Health and Care Plan (EHCP) where Light Hall School is named in the plan are admitted, the following oversubscription criteria will be applied in the order of priority set out below.

- Children looked after by a Local Authority (in line with section 22 of the Children Act) and previously looked after children (i.e. those who were previously looked after but who immediately following that were adopted or became subject to child arrangements order or special guardianship order), including those children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted
- Children closest to Light Hall School, measured in a straight line from child's home

When calculating distance, this will be measured from the centre of the Hathaway Road entrance gates and the main entrance (where it meets the public highway) of the permanent home address of the child on the day of enrolment. If parents / carers are separated and the child spends time at each parent / carer's address, the address of the main parent / carer (where the child lives for the majority of the school week) will be used. If time is split equally during the school week, then Light Hall will use the address closest to the School. Parents / carers may be asked to provide documentary evidence to verify the child's address, such as being registered with his / her doctor.

## **Tie breaker**

Where, after the application of the oversubscription criteria, two or more applicants are tied, places will be allocated using a random computer selection system.



## Sixth Form Admission Policy

---

### **Waiting list**

A waiting list will be maintained until 31<sup>st</sup> October of the year of admission for those applicants who have not been offered a place. Students will be ranked in accordance with the oversubscription criteria regardless of the date on which the application was received. If a place becomes available, these will be offered in accordance with the waiting list.

### **Appeals**

Where a place has been refused, parents and students have the right to appeal to an Independent Review Panel. Further details of the appeals procedure will be set out on the Light Hall website.

### **Exceptional circumstances**

Students who do not meet the academic admission requirements will not be admitted into the sixth form unless there are sufficient places available and exceptional circumstances apply. Light Hall reserves the right to apply exceptional circumstance protocols at its own discretion.

### **Exceptional circumstances protocol**

These details will be used by the Light Hall Admissions committee (consisting of the Headteacher, Director of the Sixth Form, and a member of the Board of Trustees) to ensure the exceptional circumstances are applied fairly and consistently.

Where spaces are available the committee will consider offering places in the sixth form for students who do not meet the published academic admissions requirements but do meet one (or more) of the following criteria:

1. The student has a medical condition which has impacted on examination performance.
2. The student has known and extensive safeguarding concerns where re-location at Post-16 would be considered to be severely detrimental.

*NB: for criteria the Light Hall Admissions committee will take into account whether special consideration was granted at GCSE (this is a post examination adjustment that compensates candidates who were suffering a temporary illness or condition or who were otherwise disadvantaged at the time of the examination). Medical evidence is normally required.*

### **Complaints**

If you are unhappy with any aspect of our admissions arrangements or the appeal process, you can submit a complaint to the ESFA. Further details can be found on the ESFA's website or you can write to them at the following address:

EFSA Complaints,  
Cheylesmore House  
Quinton Road  
Coventry CV1 2WT