



Light Hall School

The best from everyone, all of the time.



Terms of Reference – Curriculum Committee

Terms of Reference – Curriculum Committee 2024/25

Membership:

- Membership shall consist of between 3 and 5 Trustees;
- The committee shall have such co-opted non-voting members as the Trust Board shall appoint. The Trustees may make recommendations for these appointments
- The committee must elect its own Chair
- The Trust Board must nominate a clerk to the committee.
- Meetings may be clerked by any person nominated by the full Trust Board, except for the Headteacher.

Quorum:

- The quorum shall be 3 (three) Trustees. The committee shall not meet without the appropriate member of SLT being present or a substitute nominated by him/her.

Meetings:

- The committee shall meet at least 3 times per academic year

Key Purpose:

The overall purpose of the committee is to:

- Monitor the quality of education provided by the school;
- monitor the school's policies in relation to the curriculum and pupil welfare, behaviour and discipline;
- monitor the school's success in promoting inclusion;
- monitor the progress of the annual school improvement plan;
- report to the full Trust Board on the effectiveness of these policies and to recommend changes as appropriate.

In carrying out all its responsibilities the committee must act:

- in partnership with the Headteacher;
- in accordance with statutory requirements;
- in accordance with any general principles set by the full Trust Board ;

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The Committee will:

- Monitor the implementation of the school curriculum policy and report the outcomes of this process to the full Trust Board.
- To review this document annually and to present any draft amendments to the full Trust Board for consideration and approval.
- To advise the Trust Board about how the curriculum is taught, evaluated and resourced.
- To ensure equal opportunities for all pupils.
- To understand, evaluate and challenge the school's performance data.
- To track and monitor progress to close any gaps in attainment and report any exceptions
- To monitor, challenge and support the quality of teaching.
- To monitor the effectiveness of the school's behaviour policy and procedures and report its conclusions to the full Trust Board on at least an annual basis. The monitoring should include regular consideration of a report from the Deputy Headteacher on behaviour at the school, including:
 - Patterns of attendance/unauthorised absence;

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- Patterns in the use of exclusion; progress in relation to any performance indicators or targets set by the behaviour policy (including indicators of positive behaviour);
- To review on an annual basis, in partnership with the school, the effectiveness of the school's policies in relation to personal development and well-being, achievement and standards and quality of provision.
- To report the results of this review to the full Trust Board, including any recommendations for policy changes and priorities for the next School Improvement Plan.
- To consider school performance data and agree school targets for pupil attainment.