



Light Hall School  
*The best from everyone, all of the time.*

8<sup>th</sup> January 2021

Dear Parent /Carer

I am writing to update you regarding the remote learning provision for your child. As you are aware, the national and local picture has led to students working remotely from home. As a school, we understand that the most effective education a child can receive is in school. We are unfortunately in a position where this cannot happen.

As a school, we aim to provide as close to 'in school' education as we can. That said, we are bound by many factors, some outside of our control. The below provision for your child aims to provide the highest standard of remote education we can as a school.

Therefore, **from Monday 11<sup>th</sup> January**, to support the learning of Year 10 examination class groups, **class teachers will teach 'live' lessons in all subjects**. Please use the web link below to see how students can access 'live' lessons from Monday 11<sup>th</sup> January onwards (the tutorial will be live from Saturday 9<sup>th</sup> January at midday):

<https://www.lighthall.co.uk/remote-learning/>

Students should access their 'live' lesson through their subject class TEAM, at their normal timetabled lesson time. If, for factors outside of our control (such as internet 'drop out'), the lesson cannot complete (or is interrupted) students should revert back to using the 'class materials' found in TEAMS. Staff will again provide 'text based' support, during the lesson.

If student's are unable to attend a 'live' lesson (we appreciate that device access may be shared at home), they can still complete the lesson using the 'FILES' tab and selecting the relevant lesson. The lesson will obviously not be live, if this method is used.

We will continue to set virtual / online homework; this provides an important opportunity for your child to receive feedback on their learning. This will, as normal, be set through SMHK.

For your child to gain the maximum benefit from the remote provision, please see the below:

- **Please ensure** that your child **fully reads** the expectations below, and meets them **every** lesson. They will be shared at the start of every lesson, as a **reminder**.
- **Please ensure** that your child has all the resources /equipment they may need (this will include, pens, calculators, subject exercise books and a remote device – phone / tablet / laptop / desktop)
- **Please set aside** (where possible) a quiet and dedicated learning space for your child
- **Please ensure** your child follows their normal school timetable, including all breaks – these will be important for students to remain engaged and focussed during the day
- **Please ensure** you child attends all lessons (including form time), at the correct time and are ready to learn, making sure they follow the lesson expectations shared by the class teacher
- **Any IT / internet** access issues, should be directed to **Miss Johnson**; she will be able to outline the support we can offer as a school

**Head Teacher:** Annette Kimblin

Hathaway Road | Shirley | Solihull | West Midlands | B90 2PZ

**T:** 0121 744 3835 | **F:** 0121 733 6148 | **E:** office@lighthall.solihull.sch.uk

[www.lighthall.co.uk](http://www.lighthall.co.uk)

Please see below for the expected behaviours from all students;

- **Students will attend** all live lessons with their cameras **off / muted / disabled**
- **Students will remain** in all live lessons with their microphones **off / muted / disabled**
- **Students will use only** 'respectful and appropriate' language when communicating with their peers and class teacher
- **Students will be able** to ask questions using the 'chat' function within the lesson. Their class teacher will then unmute them to allow them to ask any questions

Any breach of these expectations will be addressed by their class teacher (both in the lesson and through contact with parents/carers if serious or persistent). Continued breaches will result in your child being removed from the lesson. Please see the schematic below:



#### Remote Learning Behaviour Code of Conduct

Within... 'as live' lessons on the 'post' function	Within live lessons – camera or microphone issues	Within live lessons – 'chat' function
<p>Students post irrelevant content. Interacting with other students unnecessarily.</p> <p>↓</p> <p>Teacher asks the student to stop.</p> <p>↓</p> <p>Student stops – no further course of action.</p>	<p>Student has their camera on or their microphone on.</p> <p>↓</p> <p>Teacher asks the student to switch it off.</p> <p>↓</p> <p>Student switches it off. No further action.</p>	<p>Students post irrelevant content. Interacting with other students unnecessarily.</p> <p>↓</p> <p>Teacher asks the student to stop.</p> <p>↓</p> <p>Student stops – no further course of action.</p>
<p>Offensive comments made by students.</p> <p>↓</p> <p>Students are muted. Parents/ carers contacted. Escalated to the PDL.</p>	<p>Student refuses after several reminders. Student is removed from the meeting, parent/carers are contacted and PDL.</p>	<p>Offensive comments made by students.</p> <p>↓</p> <p>Student is removed from the meeting, parent/carers are contacted and PDL.</p>
<p>Student continues – student is muted. No further course of action. (For repeat offences, parent/carers are contacted and PDL)</p>	<p>Student refuses after several reminders. Student is removed from the meeting, parent/carers are contacted and PDL.</p>	<p>Student refuses after several reminders. Student is removed from the meeting, parent/carers are contacted and PDL.</p>

They will **only be allowed access** to the next lesson when their PDL has discussed the concerns with you, and **assurances have been made that the behaviour will be modified**. Subsequent breaches may lead to no access to the 'live' remote learning provision.



Light Hall School  
*The best from everyone, all of the time.*

Please see below for the relevant staff email, should you require further support:

- **TEAMs/school email password resets:** [office@lighthall.co.uk](mailto:office@lighthall.co.uk)
- **Other TEAMs issues:** Mr Hayfield [nhayfield@lighthall.co.uk](mailto:nhayfield@lighthall.co.uk)
- **Pastoral Issues Year 10:**
- PDL – Miss J Johnson [jjohnson@lighthall.co.uk](mailto:jjohnson@lighthall.co.uk)
- Year 10 Pastoral manager – Mr J Blunt [jblunt@lighthall.co.uk](mailto:jblunt@lighthall.co.uk)
- **Attendance issues:** Mr Hooper [dhooper@lighthall.co.uk](mailto:dhooper@lighthall.co.uk)

Yours sincerely

Mr Hayfield  
Assistant Headteacher

Mrs Mohamed  
Assistant Headteacher

**Head Teacher:** Annette Kimblin

Hathaway Road | Shirley | Solihull | West Midlands | B90 2PZ

**T:** 0121 744 3835 | **F:** 0121 733 6148 | **E:** [office@lighthall.solihull.sch.uk](mailto:office@lighthall.solihull.sch.uk)

[www.lighthall.co.uk](http://www.lighthall.co.uk)