

22<sup>nd</sup> January 2021

Dear Parents/Carers

I am writing to update you regarding the remote learning provision for your child. As you are aware, the national and local picture has led to students working remotely from home. As a school, we understand that the most effective education a child can receive is in school. We are unfortunately in a position where this cannot happen.

As a school, we aim to provide as close to 'in school' education as we can. That said, we are bound by many factors, some outside of our control. The below provision for your child aims to provide the highest standard of remote education we can as a school.

Therefore, from Monday 25<sup>th</sup> January, to support the learning of Year 9 class groups, class teachers will teach 'live' lessons in all subjects. Please use the web link below to see how students can access 'live' lessons from Monday 25<sup>th</sup> January onwards (the tutorial will be live from 5pm today):

# https://www.lighthall.co.uk/remote-learning/

Students should access their 'live' lesson through their subject class TEAM, at their normal timetabled lesson time. If, for factors outside of our control (such as internet 'drop out'), the lesson cannot complete (or is interrupted) students should revert back to using the 'class materials' found in TEAMs. Staff will again provide 'text based' support, during the lesson.

If student's are unable to attend a 'live' lesson (we appreciated that device access may be shared at home), they can still complete the lesson using the 'FILES' tab and selecting the relevant lesson. The lesson will obviously not be live, if this method is used.

We will continue to set virtual / online homework; this provides an important opportunity for your child to receive feedback on their learning. This will, as normal, be set through SMHK.

For your child to gain the maximum benefit from the remote provision, please see the below:

- Please ensure that your child fully reads the expectations below, and meets them every lesson. They will be shared at the start of every lesson, as a reminder.
- **Please ensure** that your child has all the resources /equipment they may need (this will include, pens, calculators, subject exercise books and a remote device phone / tablet / laptop / desktop)
- Please set aside (where possible) a quiet and dedicated learning space for your child
- Please ensure your child follows their normal school timetable, including all breaks

   these will be important for students to remain engaged and focussed during the day
- Please ensure you child attends all lessons (including form time), at the correct time
  and are ready to learn, making sure they follow the lesson expectations shared by
  the class teacher
- Any IT / internet access issues, should be directed to Miss Johnson; she will be
  able to outline the support we can offer as a school



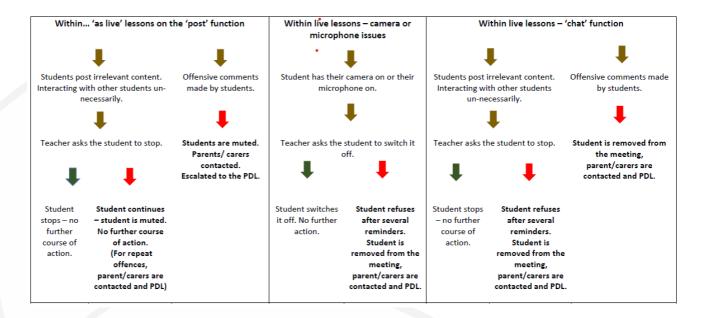
Please see below for the expected behaviours from all students;

- Students will attend all live lessons with their cameras off / muted / disabled
- Students will remain in all live lessons with their microphones off / muted / disabled
- **Students will use only** 'respectful and appropriate' language when communicating with their peers and class teacher
- Students will be able to ask questions using the 'chat' function within the lesson. Their class teacher will then unmute them to allow them to ask any questions

Any breach of these expectations will be addressed by their class teacher (both in the lesson and though contact with parents/carers if serious or persistent). Continued breaches will result in your child being removed from the lesson. Please see the schematic below:



#### Remote Learning Behaviour Code of Conduct



They will **only be allowed access** to the next lesson when their PDL has discussed the concerns with you, and **assurances have been made that the behaviour will be modified**. Subsequent breaches may lead to no access to the 'live' remote learning provision.

Please see below for the relevant staff email, should you require further support:

TEAMs/school email password resets: office@lighthall.co.uk

## Other TEAMs issues:

Mr Hayfield nhayfield@lighthall.co.uk

Head Teacher: Annette Kimblin



#### Pastoral Issues Year 9:

- PDL Mrs Mohomed <u>kmohomed@lighthall.co.uk</u>
- Year 9 Pastoral manager Mr Miller jmiller@lighthall.co.uk

### Attendance issues:

Mr Hooper <u>dhooper@lighthall.co.uk</u>

Yours sincerely

Mr Hayfield Assistant Headteacher Mrs Mohomed Assistant Headteacher