



Light Hall School
The best from everyone, all of the time.

11th September 2020

Dear Parents/Carers

Thank you for all your support in ensuring that our Light Hall students have had a positive return to school. We are really pleased with the way in which all of our students have taken their responsibilities to themselves, and others, very seriously. They have listened to, and quickly taken on board, the new routines we have put in place to protect the health and safety of everyone.

As we know, the number of cases of COVID 19 is rising rapidly, locally and nationally. The health and safety of everyone in our school community is our top priority. We are constantly reviewing and evaluating our procedures to ensure that the range of control measures we have in place will mitigate against the risk of transmission at Light Hall. We are therefore making the following changes from Monday 14th September.

Change to School Times

From Monday 14th September the following timings will apply:

Year Group	Start	1 st Break	Lunch Break	Finish
Year 7	8.40am	11.05 – 11.25am	1.25 – 1.50pm	2.40 pm
Year 8	8.40am	11.05 – 11.25am	1.25 – 1.50pm	2.45 pm
Year 9	8.40am	11.05 – 11.25am	1.25 – 1.50pm	2.50 pm
Year 10	8.40am	11.05 – 11.25am	1.25 – 1.50pm	2.50 pm
Year 11	8.40am	11.05 – 11.25am	1.25 – 1.50pm	2.50 pm

You will note that we have temporarily reduced our lunch break. This is to reduce the time our students have to mix, even though they will remain in their year bubble/zone. The staggered and earlier leaving time will also enable our students to socially distance when leaving school, helping to relieve congestion in the local community. We have prioritised students learning time in school, whilst ensuring that that they have adequate time for their personal comfort.

Face Coverings

Face coverings will now be mandatory for all students and staff when they are moving around school buildings between lessons. They are not mandatory in classrooms. If your child is unable to wear a face covering due to medical reasons please contact your child's Pastoral Manager through office@lighthall.co.uk who will be happy to discuss this with you.

A useful video to share with your children on the safe removal and storage of face masks can be found here: https://www.youtube.com/watch?v=9Tv2BVN_WTk&feature=youtu

Head Teacher: Annette Kimblin

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For clarity – here are some FAQ's

When will I need to wear a face covering at school?

You'll need to wear a face covering in school:

- > In all buildings (coming into school buildings, leaving school buildings, and moving between lessons in school buildings)
- > **When you are outside and can socially distance you DO NOT have to wear one**
- > **When you are eating/drinking you DO NOT have to wear one**
- > **Sat in your classroom, you DO NOT have to wear one**

What will I need?

All members of the school community will need to come to school with:

- > A **face covering**. We'd recommend a reusable one so that you can use it more than once, as you'll need to take it on and off several times during the school day. If this isn't an option, you'll need to bring in several single-use face coverings each day. We have taken on board the parental feedback regarding acquiring a plain face covering. We do ask that any slogans, symbols or patterns on face coverings do not cause offence to other members of our community.
- > A **sealable plastic bag** to keep your face covering in when you're not using it, so that it doesn't contaminate (or get contaminated by) other surfaces in school

Where can I get a face covering?

- > Reusable and single-use face coverings are available to buy in shops or online
- > Here are instructions from the government on how to make a cloth face covering
<https://www.gov.uk/government/publications/how-to-wear-and-make-a-cloth-face-covering/how-to-wear-and-make-a-cloth-face-covering>

How do we need to use them?

The face covering needs to cover your nose and mouth when you're wearing it

- > You shouldn't touch the front of the face covering or the part that's touched your mouth or nose
- > You should wash / sanitise (if no washing facilities available) your hands before and after touching the face covering, including to take it off or put it on. Store it in an individual, sealable plastic bag between uses
- > If it becomes damp, you shouldn't wear it, and you should replace it carefully
- > You must throw it away in a bin (**not** a recycling bin) if it becomes damaged or is single-use
- > If it's a reusable mask, you'll need to wash it at the end of the day before use the next day. Follow the washing instructions for the fabric. You can use your normal detergent, and you can wash and dry it with other laundry

What if I am exempt from wearing a face covering due ?

- > You or they won't need to wear one in school
- > Parents / carers please inform your child's pastoral manager if your child is exempt

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What if a pupil forgets their face covering?

- We expect all students to have a face covering at all times (suggestion that the student has a spare or more than one in their blazer / bag)
- To be safe in the knowledge that everyone has one, please remind pupils at the end of each day to bring their face covering in the next day. That way, we can keep our supply for emergencies

Please find below the latest guidance of what to do if your child develops symptoms of COVID 19

If your child develops symptoms of COVID-19, they should remain at home for at least 14 days from the date when their symptoms appeared. Anyone with symptoms will be eligible for testing and this can be arranged via <https://www.nhs.uk/ask-for-a-coronavirus-test> or by calling 119.

All other household members who remain well must stay at home and not leave the house for 14 days.

The 14-day period starts from the day when the first person in the house became ill.

Household members should not go to work, school or public areas and exercise should be taken within the home. Household members staying at home for 14 days will greatly reduce the overall amount of infection the household could pass on to others in the community

If you are able and can, move any vulnerable individuals (such as the elderly and those with underlying health conditions) out of your home, to stay with friends or family for the duration of the home isolation period

Symptoms

The most common symptoms of coronavirus (COVID-19) are recent onset of:

- new continuous cough and/or
- high temperature
- a loss of, or change in, normal sense of taste or smell (anosmia)

For most people, coronavirus (COVID-19) will be a mild illness.

If your child or anyone in the household does develop symptoms, you can seek advice from NHS 111 at <https://www.nhs.uk/conditions/coronavirus-covid-19/check-if-you-have-coronavirus-symptoms/> or by phoning 111.

How to stop COVID-19 spreading

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There are things you can do to help reduce the risk of you and anyone you live with getting ill with COVID-19

- wash your hands with soap and water often – do this for at least 20 seconds
- use hand sanitiser gel if soap and water are not available
- wash your hands as soon as you get home
- cover your mouth and nose with a tissue or your sleeve (not your hands) when you cough or sneeze
- put used tissues in the bin immediately and wash your hands afterwards

Thank you for your continued support. We will continue to follow government guidance and that of Public Health England and ensure that we keep you fully informed, as soon as we are able.

Yours sincerely

Annette Kimblin
Headteacher

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