

1<sup>st</sup> March 2021



Dear Parents/ carers of year 9 students

**Arrangements to reopen school to all students on 8<sup>th</sup> March 2021**

Thank you for responding so efficiently to our testing consent process. This has enabled us to plan our testing programme and our full return to onsite education.

***The information in this part of the letter is relevant to you, if you have given consent for your child to take part in the testing process:***

The government has stipulated that we are able to start tests before the 8<sup>th</sup> March. We believe that the safest option is to ask students to come into school to take a Covid test before they return to onsite provision on the 8<sup>th</sup> March. Whilst we fully appreciate that this may have an impact on those parents/ carers who need to transport their children to and from school, we believe this will prevent unnecessary contact with others and reduce risk for the whole school community before the return to onsite education.

We request that year 9 students who have consent for the lateral flow testing attend school on Friday 5<sup>th</sup> March 2021 at the following times, according to the initial letter of their surname:

Surnames beginning with the letters:	Time to attend school on Friday 5 <sup>th</sup> March
A - F	9.00am – 10.00am
G - L	10.00am – 11.00am
M - S	11.00am – 12.00 noon
T – Z	12.00 noon – 1.00pm

Students attending school for their first lateral flow test must report to the gym at their allocated time. They should wait outside (please wear appropriate clothing) and ensure that they have a face covering to wear in the testing centre, unless they are medically exempt.

Once the test is complete, students must make their way straight home and continue to observe national lockdown rules. They are expected to continue with their remote learning on the day of their test, when they are at home. If you have any queries or concerns about the timetable above, please contact the school office before Wednesday 3<sup>rd</sup> March [office@lighthall.co.uk](mailto:office@lighthall.co.uk).

If your child returns a positive test, we will telephone you to inform you. If your child returns a positive test, he or she will need to self isolate for 10 days and follow NHS guidance.

We will not be contacting all those children who return a negative test. No news is good news!

I attach the instructions about the administration of the test, please go through these with your child so that they know what to expect, if they are attending for a test.

All other protocols regarding COVID remain in place. The testing programme at school is for people with no symptoms. If your child develops symptoms at any time (including a high temperature, a new continuous cough or loss or change to their sense of taste or smell) they must self- isolate immediately and book a test by calling 119 or visiting <https://www.gov.uk/get-coronavirus-test>.

The second and third round of testing will take place in school during the week beginning 8<sup>th</sup> March.



**The information in this part of the letter is relevant to all parents of year 9 students:**

All students are expected to continue with their remote learning until they return to face to face learning on site on 8<sup>th</sup> March. In order to enable teaching staff to fully prepare for the resumption of face to face teaching on 8<sup>th</sup> March there will not be live content in remote lessons in the following subjects on the following days this week.

Wednesday 3<sup>rd</sup> March – no live content in maths, life and morality, music, drama and geography – all other subjects will be live as normal.

Thursday 4<sup>th</sup> March – no live content in English, science, history and art – all other subjects will be live as normal

Friday 5<sup>th</sup> March – no live content in IT, business, child development, MFL, technology, food technology and PE.

Students should still log into all their lessons on TEAMS, registers will be taken every lesson. Appropriate work will be set for those lessons which are not completely live on the above days, we ask that students complete and submit this work in line with their normal timetable.

#### Health and Safety on site

A key change in the government guidance is the use of face coverings for secondary age students. We will be recommending that all students, except those who are exempt for medical reasons, will need to wear a face covering in all school buildings, including classrooms, where two metre social distancing is not possible. It is advisable that all students have surplus masks or face coverings on a daily basis. If you consider that your child is exempt from wearing face covering. Please contact Mr Miller or Ms O'Brien this week so that an exemption card can be provided for your child on 8<sup>th</sup> March.

Attendance on site will be mandatory for all students, except those who are Clinically Extremely Vulnerable (CEV) and have received shielding letters from their GP or consultant. If you are concerned about your child returning to full time on site provision on 8<sup>th</sup> March, please contact Mr Miller or Ms O'Brien to discuss your concerns this week.

We have reviewed and updated our operational risk assessment and this is available for you to view on our website (<https://www.lighthall.co.uk/covid19-updates/>)

We are very much looking forward to welcoming all our students back into school on 8<sup>th</sup> March and to returning to full time face to face learning and teaching. Thank you very much for your continued support and understanding. If you do have any questions or queries, please do not hesitate to contact us at school, either at [office@lighthall.co.uk](mailto:office@lighthall.co.uk) , your child's pastoral manager, Mr Miller ([imiller@lighthall.co.uk](mailto:imiller@lighthall.co.uk)) or Progress & Development Leader, Miss O'Brien ([lobrien@lighthall.co.uk](mailto:lobrien@lighthall.co.uk))

Yours sincerely

Annette Kimblin  
Headteacher



**Light Hall School**  
*The best from everyone, all of the time.*



**Test and Trace**

## HOW TO DO YOUR TEST

WHILE THIS IS A SELF-SWAB TEST, THERE WILL BE A TESTING HELPER WHO WILL OVERSEE THINGS AND PROVIDE HELP IF YOU NEED

1



YOUR COVID-19 TEST WILL BE SCHEDULED. IF YOU ARE UNDER 16, YOUR PARENT / CARER WILL HAVE CONSENTED

2

YOUR TEST WILL BE FAST AND WHILE IT MIGHT FEEL A LITTLE UNCOMFORTABLE, IT WON'T HURT YOU

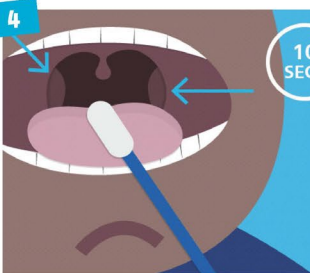


3



BLOW YOUR NOSE IF NEEDED. WASH AND DRY/SANITISE YOUR HANDS. REMOVE THE SWAB BEING CAREFUL NOT TO TOUCH THE SOFT PART

4



10 SECS

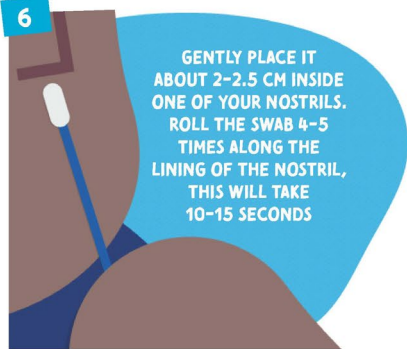
OPEN YOUR MOUTH WIDE AND USE A MIRROR TO LOOK AT THE BACK OF YOUR THROAT, THEN USE THE SWAB TO RUB FIRMLY 4 TIMES ON EACH SIDE

5



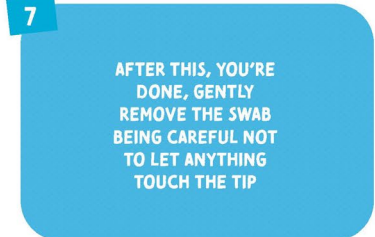
REMOVE THE SWAB CAREFULLY WITHOUT TOUCHING YOUR TEETH, TONGUE OR GUMS

6



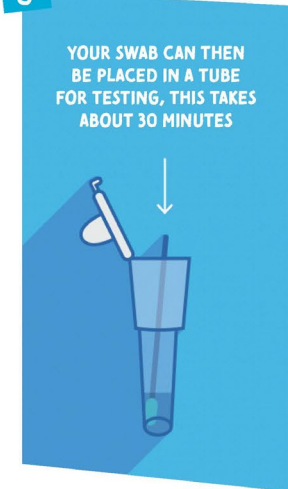
GENTLY PLACE IT ABOUT 2-2.5 CM INSIDE ONE OF YOUR NOSTRILS. ROLL THE SWAB 4-5 TIMES ALONG THE LINING OF THE NOSTRIL, THIS WILL TAKE 10-15 SECONDS

7



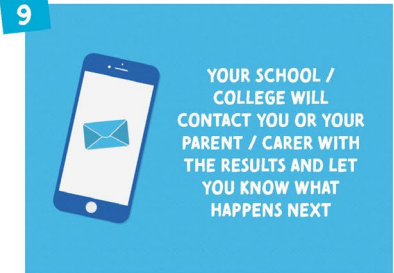
AFTER THIS, YOU'RE DONE, GENTLY REMOVE THE SWAB BEING CAREFUL NOT TO LET ANYTHING TOUCH THE TIP

8



YOUR SWAB CAN THEN BE PLACED IN A TUBE FOR TESTING, THIS TAKES ABOUT 30 MINUTES

9



YOUR SCHOOL / COLLEGE WILL CONTACT YOU OR YOUR PARENT / CARER WITH THE RESULTS AND LET YOU KNOW WHAT HAPPENS NEXT