

19<sup>th</sup> May 2021

Dear Parents Carers

Thank you for your continued support with all our students as we provide them with the opportunity to accurately demonstrate their ability in each subject throughout the Teacher Assessed Grading (TAG) process. Again, our admiration goes to all students for the way they have conducted themselves throughout this process to date. Can we again reiterate our aim to ensure that all students receive the most appropriate and evidence-based TAG (GCSE grade). We are hopeful this will support their successful transition into further education and training.

In line with the JCQ/DfE guidance, we are pleased that our robust and comprehensive TAG Centre Policy has been submitted successfully. Part of the guidance advises that we tell students and parents/carers what evidence will be used to inform the overall grade in each subject area. We are now in a position to clarify this. The evidence is summarised as follows:

- **TAG Assessments**

- Subject teachers created a series of assessments that were able to test students' knowledge and skills taught this year and which formed revision in lessons between the period of Monday 8<sup>th</sup> March to Thursday 13<sup>th</sup> May (inclusive)
- In all subjects, the assessments were taken over two assessment windows in w/c 29<sup>th</sup> March and w/c 10<sup>th</sup> May. The assessments were completed under 'high control' conditions (in line with usual exam conditions) with the opportunity to complete any missed assessments provided.
- In subjects where practical assessments and/or NEA Controlled Assessments (coursework) were completed, these have also been used to support the allocation of grades (with weightings in line with subject specifications).

- **Additional Assessment Material**

- Subject teachers identified specific additional evidence, where appropriate for individual students, from assessments that took place during the course. All evidence was completed under the same 'high control' assessment conditions to ensure the appropriate fairness
- Subject teachers followed clear criteria when selecting the additional evidence to ensure that the work for each student adhered to the Light Hall School 'TAG Centre Policy' and hence the Ofqual and JCQ guidance.

Any student that has missed an assessment due to absence will be provided with the opportunity to re-sit. All students should be prepared to complete any missed assessments during the time up until 28<sup>th</sup> May. All 'catch up' assessments will be completed under the same 'high control' examination conditions.

The JCQ and Ofqual guidance states that we are unable to discuss or negotiate with students and parents/carers as to which evidence teachers will use to inform their TAG judgements. Thank you in advance for your support here. Please rest assured, subject leaders and teachers will make all decisions in the best interest of each student. The document can be accessed via this link:

<https://www.icq.org.uk/wp-content/uploads/2021/03/JCQ-Guidance-for-Students-and-Parents-on-Summer-2021.pdf>

Please be aware, students and parents/carers do have the opportunity to raise any concerns about the evidence being used if they believe student performance was affected by personal circumstances, such as illness or COVID-19 induced isolation. If you believe your child to have been affected by such circumstances, then please email Mr Hayfield, attaching the completed 'Special Consideration' document included within this email.

The deadline for this is Tuesday 25<sup>th</sup> May 3pm. Unfortunately, no special consideration will be considered after this point. Once the completed document has been received, I will action a reply email to outline the next steps.

If you require any further information or explanation, please do not hesitate to contact one of us.

Yours sincerely



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